

FTR Log Notes

Description		
Civil Service Commission - Regular Meeting		
Date	Location	
3 /23/2011	CSC Open Sessions	
Time	Speaker	Note
<u>9:01:24 AM</u>	President Nix	Item 1: Call to order / Flag Salute / Roll Call (All 5 Commissioners present)
<u>9:02:10 AM</u>	President Nix	Item 2: Public Comment Period - None.
<u>9:02:33 AM</u>	President Nix	Item 3: Approval of Minutes - Commissioner Tappan questions where SLOCEA Rep. comments are referenced in Minutes, President Nix clarifies it is recorded in the second paragraph under Item 3: Public Comment. Commissioner Chapman makes a motion to approve February 23, 2011 as presented; Commissioner Bergman seconds; motion carries: 5-0-0
<u>9:03:35 AM</u>	President Nix	Item 4: Reports: 4a: President - None. 4b: Subcommittees - None. 4c: Counsel - None. 4d: Commission Secretary, Tami Douglas-Schatz does have 3 items to report.
<u>9:03:54 AM</u>	Tami Douglas-Schatz	Item 4(d)(1): Commission Calendar - Three Term Appeals to schedule hearings for. Appellant's Rep's pushing dates fwd. Two are outside atty's. GSA employee is represented by SLOCEA. Dates all parties are available: May 9, 11, 16, 18, or 19 - only 1 day needed. May 11th is good for all but Jeannie, but she can rearrange her schedule if everyone else is available. Tami refers to Pers. Analyst for Gen. Services. Appoint. Mark McKibben for details.
<u>9:08:28 AM</u>	Mark McKibben	Mr. McKibben addresses CSC re: GSA Term Appeal - last chance agreement violated; Witnesses: 3 from Appellant and 2-3 from Respondent. One overlapping witness. Confident it will be done in one day. One hour for each witness.
<u>9:09:21 AM</u>	Comm. Chapman	Any prelim issues to address?
<u>9:09:26 AM</u>	Mark McKibben	Pre-hearing set for April 11th with Department to address preliminary issues.
<u>9:09:34 AM</u>	Comm. Chapman	Preliminary issues/ procedural issues can absorb time during the hearing.
<u>9:09:44 AM</u>	Mark McKibben	These items can be addressed during prehearing on April 11th.
<u>9:09:55 AM</u>	President Nix	Any dispute regarding materials brought in by each of the parties anticipated?
<u>9:10:03 AM</u>	Mark McKibben	No. Not anticipating that at all.
<u>9:10:07 AM</u>	Comm. Bergman	Stipulate ahead of time to avoid those issues.
<u>9:10:20 AM</u>	Shane Stark, Comm. Counsel	Asked if he needs to be present via conference call for prehearing . (Jeannie confirmed: No need for Mr. Stark to be present for the prehearing.) May 11th works.
<u>9:10:49 AM</u>	Tami Douglas-Schatz	May 11th - GSA hearing scheduled.
<u>9:10:54 AM</u>	Tami Douglas-Schatz	2nd Term Appeal Hearing is in the Library. Have verified witnesses are ok with dates: June 1-7, June 13-14. 2 days needed.
<u>9:11:59 AM</u>	Comm. Salter	Not available May - July
<u>9:12:29 AM</u>	Shannon Matusz	In the past, schedule hearings so that there is time for Counsel to write opinion and give more time to deliberate.
<u>9:13:31 AM</u>	Comm. Tappan	Can't fully commit to dates, but plan on June 2, 7 for Library Term. Appeal.
<u>9:14:22 AM</u>	Tami Douglas-Schatz	3rd date needed for Sheriff Dept. Term. Appeal - Appellants counsel wants July or August but we have requested that they move this up. Outside Counsel will know if April 11th if available, if their other court date May 2nd is firm or not.
<u>9:15:34 AM</u>	Bob Bergman	Asked who outside counsel for Sheriff Department is. ABW show up scheduled date or forfeit. (Based on previous experience.)
<u>9:16:11 AM</u>	Tami Douglas-Schatz	3 days needed for Sheriff Dept. Term. Appeal Hearing.
<u>9:16:17 AM</u>	Bill Tappan	Prefers July date
<u>9:18:27 AM</u>	Mr. Stark	Prefers late July
<u>9:19:25 AM</u>	Comm. Bergman	Suggests July 26, 27
<u>9:19:34 AM</u>	Mr. Stark	Asks if he should stay here in hotel and charge CSC or drive back and forth to Santa Barbara and charge mileage.
<u>9:21:05 AM</u>	Comm. Tappan	Commissioner Salter agrees on July 27 and July 28.

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<u>9:21:26 AM</u>	Tami Douglas-Schatz	Sheriff Dept. hearing will be July 27, 28 and 3rd day to be decided at that time.
<u>9:21:47 AM</u>	President Nix	Back to Secretary Report: Tami Douglas-Schatz
<u>9:21:53 AM</u>	Tami Douglas-Schatz	Skip to Item 4(d)3: Update on County Budge/ Potential Layoffs then back to the EU presentation. Re: layoffs in SLO County, Admin is still working with Depts...Dan said still working on it, will have better numbers in April.
<u>9:22:37 AM</u>	Tami Douglas-Schatz	EU presentation: Heather Gunderlock EU Mgr. Jim Grant discussed EU Advisory Committee...many depts have interest...we have reps from library and health agency...mission vision values and goals...supvry and mgmt academy. continuing ed, technical, also leadership and succession planning. Partnership with Santa Barbara County at reasonable cost and customized training for SLO. First thing is ethics/ values: Leading Public Svc. During budget times BOS is still
<u>9:26:23 AM</u>	Heather Gunderlock	EU HR strategic plan goals to make CO SLO Intranet more useful for employees. New website for employees. Re-do mission, vision stmts. Consolidate to make it easier to see what is available. Register directly from site by clicking on class title. Calendar view also available. Surveyed depts asked if any training was available within dept's that was not just dept specific ...DSS had smoking cessation and coping
<u>9:30:10 AM</u>	Commissioner Tappan	Access from home or only coslo? Heather answered, access to website only from County network.
<u>9:30:21 AM</u>	Comm. Salter	DSS? Provide for Continuing Education credits?
<u>9:30:33 AM</u>	Heather Gunderlock	DSSyes but not EU. some able to do certification, but it depends on program.
<u>9:31:07 AM</u>	Heather Gunderlock	EU Library - Many resources listed. not quite up to date yet. partnership in the works with Santa Barbara re: agreement with Black Gold. more resources next fiscal year.
<u>9:32:02 AM</u>	Comm. Chapman	Black Gold is inter-library system...what about linking with SLO Library?
<u>9:32:19 AM</u>	Heather Gunderlock	A discussion with Margaret Esther has taken place, currently, in the works.
<u>9:32:39 AM</u>	President Nix	Asked Ms. Gunderlock if sched a class series
<u>9:33:04 AM</u>	Heather Gunderlock	Advisory Committe will be voting on that today. Plan is to have certificate program for successful ee's. Offer goals and promo opppty.
<u>9:34:09 AM</u>	Comm. Chapman, Pres. Nix, Comm. Bertrman	re: Promo oppty: Points or credit for supvsry exam re: recruitments. Certificates upon graduation.
<u>9:36:11 AM</u>	Comm. Tappan	Bring outside industries in to offset funding?
<u>9:36:22 AM</u>	Tami Douglas-Schatz	Contract work done for APCD and RTA willing to participate in EU
<u>9:36:51 AM</u>	Mr. Stark	Local City College in Santa Barbara County EU...Facility sharing and college credit is source of revenue.
<u>9:37:31 AM</u>	President Nix	Investigate is dept willing to support ee's in furthering education?
<u>9:38:07 AM</u>	Heather Gunderlock	Core values/ key values? (President Nix) yes, Leading Pub. Svc based on 5 values... designed to be foundational. Also this Summer offering similar classes for line staff.
<u>9:40:47 AM</u>	Comm. Chapman	Perf. eval training Janette Pell -core values of dept based on - Steering Committee, to roll out countywide. This program was developed in house.
<u>9:41:58 AM</u>	Tami Douglas-Schatz	GSA is doing a great job developing training program. Thank you Heather.
<u>9:42:23 AM</u>	President Nix	Item 5 was deleted from agenda but if anyone wishes to comment, they may.
<u>9:42:56 AM</u>	Tami Douglas-Schatz	Reclass started prior to Ian Parkinson taking office. Reclass with Commander and incumbant their vision of foresic lab. they need to restructure as state certified forensic lab...HR tabling at Sheriff Parkinson's request.
<u>9:44:00 AM</u>	President Nix	Observation...on Job Spec, Org. chart attached, outdated, difficut to tell where it would be afterwards, compared to where it is now. anything else?

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<u>9:44:56 AM</u>	President Nix	Item 6: Closed session.
<u>11:32:52 AM</u>	President Nix	Report out of Closed Session: Direction given to Mr. Stark no decisions made or action taken.
<u>11:33:05 AM</u>	President Nix	Item 7: Adjournment.